

Security Officer Security Services

Part-Time, Term Position Available (up to March 31, 2019)

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties:

Reporting to the Supervisor, Security Services, the Security Officer will be required to provide security services to the campus, which includes providing assistance and direction to the public, students, and staff in a prompt and courteous manner. Incumbent will be required to work independently during shifts in conducting foot and/or mobile patrols, responding to and investigating complaints and maintaining accurate records. Duties also include mobile patrols of outlying RRC spaces within Winnipeg as well as providing security support when needed to regional campuses.

Required Qualifications:

- Experience in providing security services
- Experience in writing clear and concise reports
- Demonstrated ability to exercise initiative and work independently during assigned shifts
- Demonstrated ability to work in a team environment
- Effective verbal communication skills
- Experience working with Microsoft Office Suite
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

Assets:

- Experience working in a large organization
- Experience operating CCTV, alarm monitoring, and door access
- First Aid/CPR certificate
- Positive experience and/or connections and relationships with Manitoba's Indigenous communities
- Awareness and appreciation of indigenous Culture
- Experience in mentoring or coaching specific to women's groups
- Volunteer or work experience at women's support community service locations
- Volunteer or work experience at other community support locations

Conditions of Employment:

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work in any of the RRC Campus locations
- Current licensing or eligibility, under the Manitoba Justice Private Investigators and Security Guards Program
- Valid Manitoba Drivers License

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition Number: 2018-098
Closing Date: July 18, 2018
Salary Range: \$38,772 - \$53,070 per annum

Apply to Red River College by email: humanresources@rrc.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or interview process, Human Resource Services will work with the applicant to meet accommodation needs.

For more information and other employment opportunities, visit blogs.rrc.ca/hr
2055 Notre Dame Ave., Winnipeg, Manitoba R3H0J9

