

Educational Assistant Transportation Heavy Apprenticeship Trades

Full-Time, Term Position Available (August 20, 2018 up to June 28, 2019) with possibility of an extension

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

This competition may be used to establish a 12 month eligibility list of qualified candidates for future vacancies.

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties:

Reporting to the Chair of the Transportation Heavy Apprenticeship Trades Department, the successful candidate will provide equipment maintenance, general guidance and technical assistance to students in the Automotive, Heavy Duty and Outdoor Power Equipment labs and shops. The Educational Assistant will set up equipment before classes begin, remove and store equipment after class, maintain an inventory of equipment, materials and supplies. The incumbent will also be required to maintain Health and Safety policies and procedures throughout the areas.

Required Qualifications:

- A valid certification in any of the following trades: Automotive, Heavy Duty, Outdoor Power Equipment. An equivalent combination of education and experience may be considered
- Extensive and relevant experience working within the trade
- Effective leadership and conflict resolution skills
- Excellent interpersonal communication skills
- Strong organizational skills
- Excellent verbal and written communication skills
- Ability to work independently with minimum supervision
- Strong customer service skills
- Excellent time management skills with the ability to prioritize and multi-task
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

Assets:

- Post -secondary teaching experience within any of the following Automotive, Heavy Duty, Outdoor Power Equipment or Collision Repair & Refinishing trades
- Experience with Microsoft Suite programs
- Experience working with a diverse group of students

Conditions of Employment:

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Valid Driver's License

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition Number: 2018-075
Closing Date: July 6, 2018
Salary Range: \$42,668 - \$58,366 per annum

Apply to Red River College by email: humanresources@rrc.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or interview process, Human Resource Services will work with the applicant to meet accommodation needs.

For more information and other employment opportunities, visit blogs.rrc.ca/hr
2055 Notre Dame Ave., Winnipeg, Manitoba R3H0J9

