

## Director, Fund Development Development

Full-Time Position Available

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

An eligibility list may be created for similar casual, part-time, full-time, and term positions

*Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.*

### Duties:

The Director, Fund Development is accountable for visioning, leading, planning and implementing the College's strategic fund development plan that supports its mission, strategic priorities and goals. This involves raising philanthropic funds for the College from its stakeholders, including corporations, foundations, individuals and organizations. The Director strengthens existing relationships and develops new ones to build the College's visibility, impact and financial resources. This is a senior management position that directs a specialized team of fundraising professionals and has operational management duties. Collaborating with the College's senior leadership team, Deans and Directors, the Director, Development represents the College's interest in engagement of corporate and community leaders, selected alumni, current and prospective major donors. The Director participates in the strategic direction and policy development of the College.

### Required Qualifications:

- A University degree or College diploma in communications, marketing, non-profit management or creative communications. A combination of education and relevant experience in the field of fundraising will be considered
- Certified Fundraising Executive (CFRE) designation or a willingness to obtain a CFRE designation
- Excellent leadership skills with a team-oriented and collaborative approach
- Demonstrated ability to strategically plan including the ability translate into operational plans and effectively implement
- Experience in operational management and administrative procedures
- Supervisory experience in a diverse and dynamic work environment
- High level budgeting experience including both revenue and expenditures projections, preparations and monitoring as per financial and fundraising practices
- Excellent written skills, including experience with report, proposal and letter writing
- Strong oral communication skills, including presenting material to small and large groups
- Effective interpersonal skills
- Effective problem-solving and conflict resolutions skills
- Ability to multi-task and work under pressure in an organized and independent manner; ability to meet deadlines
- Ability to work with a broad range of stakeholders and donors to achieve established goals
- Ability to manage all confidential information in accordance with organizational expectations
- Demonstrated ability to deliver on goals and produce results
- Experience with donor databases and proficient in use of the Microsoft Office Suite
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

### Assets:

- A member of the Association of Fundraising Professionals (AFP)
- An understanding of philanthropic trends, nationally and locally
- Experience with Raiser's Edge fundraising software
- Experience in supervising in a unionized environment
- An established network of professionals in the fund development and marketing and communications field

### Conditions of Employment:

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work overtime
- This position may be required to travel
- Valid Manitoba Class 5 drivers license and use of a car

*We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.*

Competition Number: 2018-062

Closing Date: June 20, 2018

Salary Range: \$107,313 - \$139,503 per annum

Apply to Red River College by email: [humanresources@rrc.ca](mailto:humanresources@rrc.ca)

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or interview process, Human Resource Services will work with the applicant to meet accommodation needs.

For more information and other employment opportunities, visit [blogs.rrc.ca/hr](http://blogs.rrc.ca/hr)

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