

Human Resource Consultant Human Resource Services

Full-Time, Term Position Available (up to May,2018) with possibility of an extension

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

This competition may be used to establish a 3 month eligibility list of qualified candidates for future vacancies.

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties:

Reporting to the Manager of Human Resource Services, the Human Resource Consultant will provide a range of human resource services including recruitment and selection, employee/labour relations, job evaluation, compensation, and research and analysis.

Required Qualifications:

- Post-secondary education in Human Resources, an equivalent combination of education and experience may be considered
- Several years generalist experience and skills in the areas of recruitment and selection, employee/labour relations, compensation, supportive employment and job evaluation
- Experience and skills in interpretation, research and analysis
- Extensive demonstrated investigative experience
- The ability to deal with shifting priorities and simultaneous demands
- The ability to effectively work both independently and in a team environment
- The ability to build trust and foster relationships with both internal and external stakeholders
- Effective communication and interpersonal skills
- Effective decision making and problem solving skills
- Effective conflict resolution and negotiation skills
- Exceptional organizational and time management skills
- Proficient in Microsoft Office Suite
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning
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Assets:

- Experience in training or facilitation skills
- Consulting experience in a unionized environment
- Experience with compensation and benefits
- Project Management experience
- A CPHR designation

Conditions of Employment:

- Applicants must be legally entitled to work in Canada
- Incumbent must provide a current and satisfactory Criminal Records Check

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition Number: 2017-139
Closing Date: November 23, 2017
Salary Range: \$65,799 - \$85,544 per annum

Apply to Red River College by email: humanresources@rrc.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or selection process, Human Resource Services will work with the applicant to meet the accommodation needs.

For more information and other employment opportunities, visit blogs.rrc.ca/hr

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