

Instructor - Technical Communication Mechanical, Manufacturing & Communication

2 Full-Time & 1 Part-Time Position Available

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

An eligibility list may be created for similar casual, part-time, full-time, and term positions

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties:

Reporting to the Chair of the Mechanical, Manufacturing and Communication Department, the instructor is required to deliver theory and practical training in written and oral communication skills, and related communication topics to students in the trades and technology divisions. The incumbent is expected to develop and modify curriculum; conduct student assessment and counseling; supervise student practical labs; maintain lab and classroom equipment; maintain accurate program records; effectively manage classroom activities; and perform related administrative responsibilities as required. The incumbent will be expected to instruct at both the Notre Dame and Exchange District Campuses in Winnipeg, Manitoba.

Required Qualifications:

- Post secondary education in a communication related field. An equivalent combination of education and experience
- Significant experience in technical writing or project documentation in a technical environment
- Advanced knowledge and skills in Microsoft Office
- Effective presentation skills
- Effective written and oral communication skills
- Effective interpersonal skills
- Effective leadership skills.
- Ability to work independently as well as collaboratively in group settings
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

Assets:

- Experience teaching adults
- Training or experience in Project Management
- Supervisory/Management experience
- Experience in curriculum development
- Experience in Desire to Learn
- Completion or current enrollment in the CAE program

Conditions of Employment:

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- WHMIS Certification

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition Number: 2017-138

Closing Date: November 28, 2017

Salary Range: \$57,723 - \$85,733 per annum*

**The successful candidate with a Masters or PhD in a related field will receive an Educational Supplement of \$2,725 or \$5,450 per annum, respectively, pro-rated on an hourly basis.*

Apply to Red River College by email: humanresources@rrc.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or selection process, Human Resource Services will work with the applicant to meet the accommodation needs.

For more information and other employment opportunities, visit blogs.rrc.ca/hr

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