

Environmental Health and Safety Officer

Environmental Health and Safety Services

Full-Time Position Available (August 8, 2017 up to August 3, 2018)

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email

An eligibility list may be created for similar casual, part-time, full-time, and term positions

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

Duties:

Red River College is seeking an Environmental Health and Safety Officer who will coordinate corporate compliance with respect to related legislative requirements and the College's Safety Management System. Being highly motivated, self directed, and service orientated, the incumbent will perform required duties in all College's departments and/or recommend necessary requirements for compliance under the Manitoba Workplace Safety Act and Regulations as well as other related legislation. This position has specific operational responsibilities in the area of coordinating the Radiation, Laser, Biological and Animal Safety Programs. The incumbent will be responsible for maintaining all documentation and updating the departmental web page. Assist with emergency response requirements under the direction of the Emergency Preparedness Coordinator. Provide College employees First Aid training. Conduct formal and informal inspections with compliance audits. Familiar with conducting data analysis and reporting on statistics. Work collaboratively with WSH committees and provide direction and guidance as needed.

Required Qualifications:

- Occupational Health and Safety (OHS) Certificate or Medical Laboratory Science Certificate with health and safety training or related combination of education and experience may be considered
- Several years of OHS administration experience, including but not limited to inspections, investigations and development of safe work
- Knowledge of OHS related issues including risk identification and assessment, and safety legislation
- Efficient communication skills with experience in facilitating adult learning and/or teaching in a mature setting
- Demonstrated organizational and time management skills with the ability to multi-task are required to work on several projects, tasks and duties within deadlines
- Efficient interpersonal skills, including the ability to build trust and foster relationships with both internal and external stakeholders
- Ability to communicate accurate health and safety information in writing
- Experience with Microsoft Office software
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

Assets:

- OHS Diploma or Bachelor of Science major in Biology
- St. John's Ambulance accredited First Aid Trainer
- Knowledge and experience working with Biosafety
- Knowledge and experience working with Radiation and Laser Safety
- Demonstrated experience with managing hazardous materials and hazardous waste
- Certificate in Adult Education
- WHMIS 2015
- Experience with computer based training applications

Conditions of Employment:

- Applicants must be legally entitled to work in Canada

We seek diversity in our workplace. Aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to apply.

Competition Number: 2017-090
Closing Date: July 21, 2017
Salary Range: \$51,576 - \$70,603 per annum

Apply to Red River College by email: humanresources@rrc.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or selection process, Human Resource Services will work with the applicant to meet the accommodation needs.

For more information and other employment opportunities, visit blogs.rrc.ca/hr

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